



Co-funded by the European Union



## **Promoting Peace Opportunities through Media Institutions** **Project**

### **Training Axes:**

Students of the Media Department will undergo advanced training in the above fields, at a rate of 7 hours per day throughout the training days in each field.

### **Training objectives:**

- To Develop the skills and knowledge of 30 male and female students in the Media Department in the five mentioned fields.

### **Qualifications and Skills:**

-Holds a bachelor's degree in the submitted field. It is preferred who are master's and doctoral degree holders .

-Has at least 3 years of experience in implementing training in the submitted field.

### **Duties and Responsibilities:**

-A training contract of 7 training hours per day in one of the aforementioned areas according to the agenda and training subject (must be submitted to the organization before the start of training).

-Preparing a technical report after implementing the training.

-Preparing an evaluation report by implementing pre-and post-questionnaires.

-Determine the logistical needs of training.

### **To be delivered after contracting:**

-The training subject in Word or PDF format, at least three days before the training implementation date.

-A training period of 7 hours per day in one of the mentioned fields throughout the training days for each field.

-The technical report about the work done, including an evaluation report for the pre and post evaluation of the training and the recommendation of the necessary interventions for capacity development in the future.

### **The technical offer should contain the following ( as a minimum):**

- The trainer's CV, attached with a copy of the qualification and certificates of experience.
- Training implementation plan.
- Logistical needs for training implementation.

### **The financial offer should contain the following:**

- The cost of the training day is in Yemeni Riyals.

### **Notes:**

- Opportunity is equal for both males and females.
- The start date of the training will be decided immediately after determining the accepted trainers.
- Accepted trainers must present the training subject and agenda at least three days before the start of the training, and must take into account the notes -if any -into consideration.
- The winning offer must adhere to the training standards and the best practices specified by the organization.

### **Contracting Process:**

- Youth Organization for Development and Democracy is not obligated to accept the lowest costs.
- Submitting the financial and technical offers and the cover letter signed to the organization headquarters.
- Offers that meet all technical specifications and conditions mentioned in the advertisement will be evaluated and compared to the submitted prices. After the evaluation is carried out, the offer that meets all required standards will be accepted. The Center will approve 60% for the technical offer and 40% for the financial offer.
- Financial offers will be evaluated only if the technical offer gets more than 45/60 marks.
- Offers submitted after the deadline will not be considered.

**For interested applicants, please submit proposals with a cover letter to the organization's headquarters no later than Thursday 3/18/2021 at 12 noon to the following address:**

**Taiz - Al- Zerah'a Street - Previously Electricity Road- Institute of Studies and Languages Building.**

**For more details and inquiries, please call (04-221480) during working hours.**

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